

EMPLOYMENT

12. Present Employment (If applicable)

Please mark "x"					
12.1 Govt. Dept.		12.3 Private Sector		12.5 Not Employed	
12.2 Public Corporation		12.4 Self Employed		12.6 Others	

Details of Employment:

Name of Organization	
Office Address	
Designation / Job Title	
Experience in an accounting Environment - Nature of duties and period (If applicable)	

FEES

14. Sum of Rs. was paid at the branch of People's Bank being my initial Registration Fee and Annual Subscription for one year / two years. Duplicate paying - in slip and the Special Payment Voucher are attached. Serial No. of the Special Payment Voucher is

BACKGROUND INFORMATION

- 15.1. How did you get to know about CMA? Accredited Education Centers
 Newspaper / TV / Radio Education Exhibition Through Friend/ Word of Mouth
 Through Awareness Programmes Conducted in Schools/Colleges Banners/Handbills Other

15.2 Mode of Learning CMA

- Self Study Classes e-learning

15.3 If you are following classes, pls. specify the name of institute and the Town

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DECLARATION

16. I hereby certify that the information given by me in this application is true and correct. I shall abide by decisions of the Governing Council on all matters affecting discipline and examinations. I agree that the Institute has the right to terminate my student registration at any time.

.....
Signature of Applicant

ATTESTATION

17. I certify that Mr/Mrs/Miss who is an officer in my office/ a past pupil/ teacher of my school/ Known to me personally placed his/her signature in this, in my presence today.

Date:

.....
Signature of Attestor Official Stamp

Name of Attestor	
Designation	
Organization/Company/Firm	
Address	

The attestor should be either the employer, member of ICMASL, ICA, CIMA, Attorney-at-law, Government Servant at Officer Level, School Principle/Vice principle/Head Master or Justice of the Peace, whose residential address is different from that of the applicant.

DOCUMENTS

16. Following Documents are annexed

- 16.1 Certified Photocopies of the Educational/Professional Qualifications under which registration is sought, together with certified photocopies of other Professional/University Qualifications under which exemptions are sought. (i)
- 16.2 Certified Photocopy of Birth Certificate & NIC
- 16.3 Two stamp size (3.0cm x 2.5cm) colour photographs one of which is certified on the reverse by the person who attested the application. (The other photograph is pasted to the application)
- 16.4 The duplicate of the paying-in-slip for the registration fee and the annual subscription fee together with the special payment voucher obtained from the relevant Branch of the People's Bank upon depositing the money.

* 16.5 Special Educational needs and Disabilities – (Please submit Medical and related Educational documents)

INSTRUCTIONS

- (1) This application should be completed in BLOCK LETTERS, LEGIBLY and NEATLY. (2) Full name should be written strictly in accordance with the Birth Certificate. When writing the name with initials "Name" which is the last part of the full name should be written along the dotted line, and initials which denote the other parts of the full name should be written in the cages meant for "Initials"
- (3) If your name is indicated in different ways in different documents submitted, please submit an affidavit properly attested by a JP. However, your name has to be used in your application strictly in accordance with the Birth Certificate.
- (4) A married female student using her name together with a part of her husband's name should submit a certified photocopy of her Marriage Certificate.
- (5) Photocopies submitted should be certified by the attester under his/her official stamp which indicates his/her name and other relevant particulars.
- (6) When submitting photocopies of Birth Certificate, NIC, G.C.E. A/L & G.C.E. O/L Certificates/ Results Sheets, both sides of the documents should be photocopied and certified.
- (7) Photocopies submitted should be neat and clear.
- (8) Student's copy of the Special Payment Voucher (SPV) endorsed by an Authorized Bank Officer together with the Duplicate Paying-in-Slip should be attached to the application.
- (9) The SPV used to pay the Registration Fee and Annual Subscription Fee should not be used to make any other payment.
- (10) Only the two payments mentioned in No.10 above should be made at the time of submitting the "Application For Student registration".
- (11) Those who apply for Registration under Mature Entry Should submit a letter from the employer,
 - indicating the number of years of experience in an accounting environment, the nature of duties performed, and
 - recommending the applicant for the CMA course of study under Mature Entry.

NOTE: Please fill this Application and sent to logistic.officer@cma-srilanka.org
For more details contact - 0762119698/ 0778833363

IMPORTANT

Please exercise due care to complete the application legibly and neatly. Applications, Completed in illegible/clumsy handwriting, Not fully completed,

- Submitted without necessary documents,
- Submitted without a Special Payment Voucher properly endorsed by an Authorized Bank Officer and the Duplicate
- Paying-in-Slip for the correct Registration fee and Subscription fee,
- Submitted together with a photograph which is not certified, (The photograph not pasted to the application)
- Submitted contrary to the instructions given,

Will not be entertained.

STUDENTS	Payment Code	Computer Centre	Payment Code
Student Registration - CMA	RE 1	CCA Registration	CR 1
Student Annual Subscription - CMA	SU 2	CCA Examination	CE 2
Exemption - CMA	EM 3	CMA ITA Practical Course	CP 3
Examination - CMA	EX 4	CMA ITA Practical Exam	CI 4
Study Text/CDs - CMA	ST 5		
		Members - AMA	
		Members Registration - AMA	RA 1
		Members Subscription - AMA	SA 2
		Members - CMA	
Pre Examination Seminar - CMA	PS 6	Member Registration New - CMA	MR 1
Duplicate ID Cards - CMA	DI 7	Member Annual Subscription - CMA	MS 2
Student Guide - CMA	SG 8	Members' ID	MI 3
Syllabus - CMA	SY 9	Transcript Letter	TL 4
Graduation Ceremony	GC 1	CMA Code of Ethics	CO 5
E-Learning - CMA	EL 2	Seminar / Workshop	SE 6
CMA Class	CL 3	CMA PER KIT - Guide/Log Book	PG 7
CMA Conversion Course	CN 4	Members' Other	MO 8
Student's Other	SO 5		
		CMA Speechcraft Prog	TP 1

